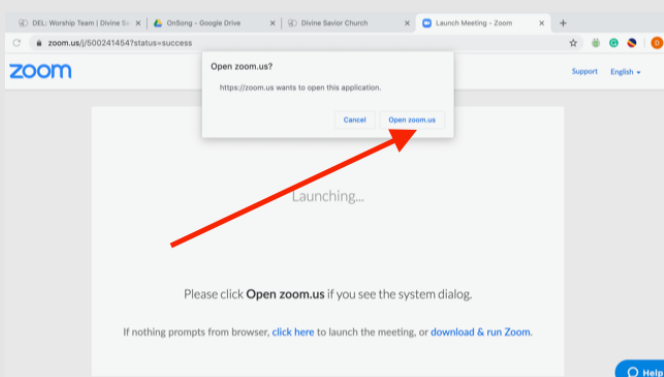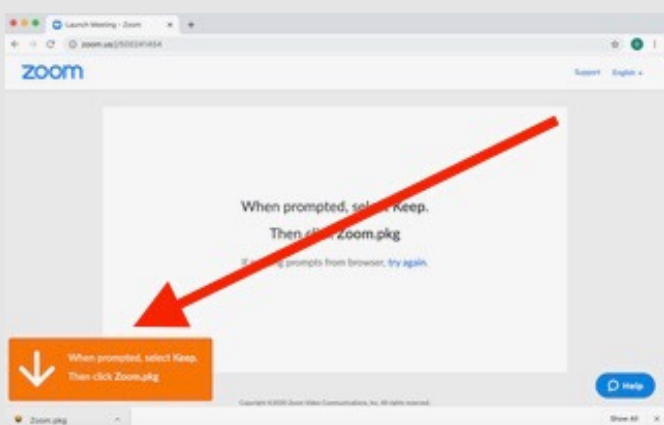# HOW TO JOIN A ZOOM ROOM
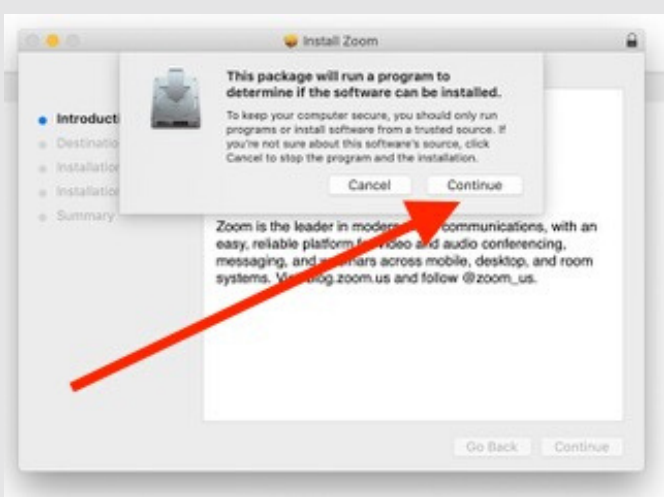## On Your Computer

1 **CLICK THE LINK**

Click the link sent through email. If Zoom is already on your computer, you will see the screen to the left. If not, continue to step 2.

2 **IF ZOOM IS NOT ON YOUR COMPUTER**

You will see this screen if zoom is NOT loaded on your computer already. Click the package the arrow is pointing to. Note: this is using a chrome browser. It may look slightly different with internet explorer or safari.
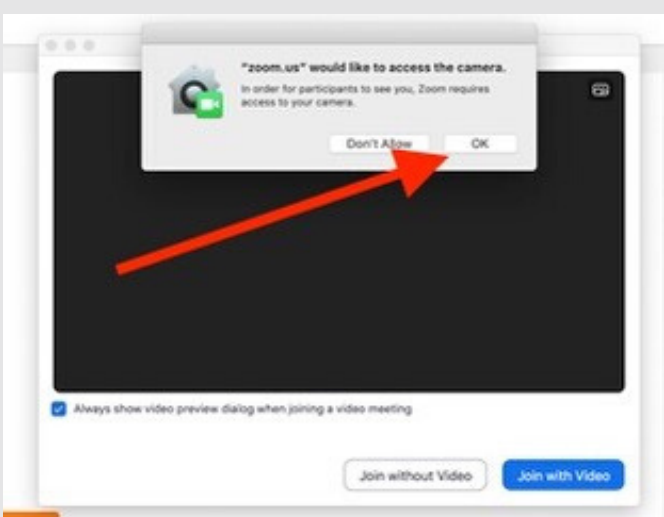
3 **INSTALL ZOOM**

Once you run the package it will install on your computer. It is safe to click continue.
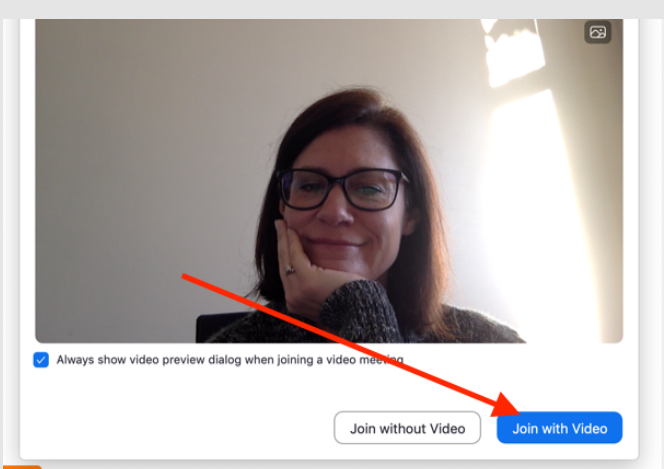
4 **JOIN THE MEETING**

Once the package is installed you can click Join a meeting. It will may ask you for a meeting ID. Use the number portion of the code sent to you. (500241454)

5 **CONNECT MICROPHONE AND CAMERA**

Zoom will ask to connect to both your camera and your microphone. You can safely allow access to both.

6 **JOIN WITH VIDEO**

When all is done this is the screen you will see. Click Join with Video.

NOTE: IF YOU CLICK THE LINK THROUGH YOUR PHONE YOU WILL BE PROMPTED TO DOWNLOAD THE APP